



**CITY OF SOUTH MIAMI  
PLANNING & ZONING DEPARTMENT  
INTER-OFFICE MEMORANDUM**

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**To:** Chairman & Members of the Planning Board

**FROM:** Jane K. Tompkins, AICP, Planning Director

**Date:** February 15, 2018

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**PB-18-004**

**Applicant:** City of South Miami

**An Ordinance amending the City of South Miami Comprehensive Plan to amend the goals, objectives, and policies for the following Comprehensive Plan Elements: Future Land Use, Transportation, Housing, Infrastructure, Conservation, Recreation and Open Space, Intergovernmental Coordination, and the Capital Improvement Element.**

**BACKGROUND:**

Comprehensive Plans are the tool by which communities provide principles, policies, guidelines, and strategies for their orderly economic, social, physical, and environmental development. They set forth a city's goals for the future, which are supported by more specific regulations found in land development codes. Florida state law provides requirements and guidance for the development of comprehensive plans, and requires their periodic review and updating based on changes to local conditions.

More specifically, State statute requires communities to address eight (8) topics or elements: Future Land Use, Transportation, Housing, Infrastructure, Conservation, Recreation and Open Space, Intergovernmental Coordination, and Capital Improvements. Goals, objectives, and policies (GOP) are prepared for each of these elements and adopted by the local governing body. The goals must be supported by relevant and appropriate data and analysis.

South Miami's Plan was last amended in 2010 and the City initiated this effort to update it in 2016. Together with the consultant, Calvin Giordano and Associates, several forums were held in the fall-winter of 2016-17 to gather the public input needed to formulate the changes. The proposed updates are presented in two volumes: Exhibit A, the GOP for each of the eight (8) elements; and Exhibit B, the supporting data, inventory and analysis (DIA) for each element. Both documents are presented in the underline/strike-through format to indicate additions and deletions to the text.

**RECOMMENDATION:**

It is recommended that the Planning Board approve the proposed amendment and forward it to the City Clerk for adoption by the City Commission.

**Attachments:**

- Draft Ordinance with Exhibits A and B